

WEHL TEAM VOLUNTEER MEETING



Sept 17, 2019





Agenda

- ▶ District B Officials info
- ▶ 67's Minor Hockey Programs
- ▶ Sens Minor Hockey & Community Programs
- ▶ 2019/20 Season dates
- ▶ WEHL Tournament dates
- ▶ PRCs & Rowan's Law
- ▶ Development Info - Clinics, Qualifications
- ▶ Registrar Info - Team Lists, Affiliations
- ▶ Room Bookings/Game Sheets/Equipment
- ▶ Photo Days: Nov.1st & Nov.2nd
- ▶ Fair Ice & 3rd Jersey Policies
- ▶  **Sens tickets draw!**





District B Officials - DBOA

- ▶ Referee-in-Chief - Fred Cosgrove
districtbric@gmail.com
- ▶ Senior Assignor - Ryan Stasiuk
bytownsassignor@gmail.com
 - ▶ Bantam, Midget, Juvenile
- ▶ Junior Assignor - Shawn Corcoran,
bytownjrassignor@gmail.com
 - ▶ Novice, Atom, Pee Wee

Website - District B Officials Association - **dboa.ca**





District B Officials - DBOA

- ▶ Checking from behind
- ▶ Hits to the head
- ▶ Major penalties
- ▶ Respect in the Arena





Ottawa 67's Programs

- ▶ Minor Hockey Experiences
- ▶ Prospect Game Day Experiences
- ▶ Minor Hockey Fundraising Programs
- ▶ Prospect Tickets





Ottawa Senators Programs





Ottawa Senators Programs

- ▶ Minor Hockey Month
 - Red Carpet on October 5th
 - HEO Night on October 23rd
 - Coaches Clinic on October 27th
- ▶ Future Sens
- ▶ Association Nights / Fundraisers
- ▶ Bell Capital Cup on December 28th - January 1st
- ▶ Sens Jr. Starters
- ▶ Equipment for Kids
- ▶ Sens Alumni





Ice Information

▶ WEHL arenas in the mix:

- Dulude
- BAS
- Tom Brown
- McNabb
- Belltown Dome (NextGen and GAA clinics)

▶ Bantam C interlock with Nepean, Stittsville and Kanata

▶ No 7am ice during the season

▶ Ice Allocation per age group:

Novice = 32 ice times (~ 2 hrs per week)

Atom = 16 games & 16 practices (~2 hrs/week)

Peewee = 18 games & 14 practices (~2hrs/week)

Bantam = 20 games & 12 practices (~2hrs/week)

Midget = 24 games & 8 practices (~2hrs/week)





Season at a glance

Drafts

- ▶ Novice: tentatively Sept 22-26
- ▶ Atom & Peewee: tentatively Sept 16-17
- ▶ Bantam: tentatively Sept 18
- ▶ Midget: tentatively Sept 21-22

▶ Season

- ▶ Oct 8th to Feb 9th
- ▶ (Midget starts Oct 15th, Juvenile Oct 14th)
- ▶ No ice on Thanksgiving weekend & Halloween
- ▶ Christmas break is Dec 19th-Jan 1st
- ▶ Feb 14th to 17th no ice Family Day weekend
- ▶ Round robin games are Feb 18th to Mar 5th
- ▶ Semis and Finals are Mar 6th to 8th





Season at a glance

5 Tournament per team Policy

- ▶ Teams need permission for additional tournaments

▶ Tournament Blackout Dates

- ▶ Email your potential tournament dates ASAP to vp.ice@westendhockey.com
- ▶ Sept. 30th deadline for tournament before Nov 15th
- ▶ Oct 18th deadline for tournament/blackout dates up to Jan 1st
- ▶ Nov 25th deadline for tournaments to Feb 20th
- ▶ Feb 3rd deadline to submit blackout dates during playoffs (Feb 18th to end of Mar)





WEHL Sensplex Tournaments

▶ Atom A/B/C; Peewee A/B/C

Friday Dec.6 to Sunday Dec. 8, 2019

\$1,160(-\$100) for WEHL = \$1,060

▶ Bantam A/B/C; Midget A/B

Friday Dec. 13 to Sunday Dec. 15, 2019

\$1,185(-\$100) for WEHL = \$1085

▶ Novice Tier 2(A)/3(B)/4(C) Half Ice

Friday Jan.10 to Sunday Jan.12, 2020

\$775/\$750(-\$100) for WEHL = \$675/\$650

Guaranteed spots for WEHL up to Oct 14th only

<http://www.sensplex.ca/youth-tournaments>





Police Record Checks (PRC's)

- ▶ All volunteers, Coaches, Trainers and On-Ice Helpers require a PRC.
- ▶ PRCs done online <https://olbc.ottawapolice.ca> and are valid for 3 years.
- ▶ You require a letter from the wehl, and the \$10 fee will be repaid to you by the wehl.
- ▶ When complete, PRC's need to be forwarded to the VP Risk and Safety.
- ▶ Shared birth date with someone with a conviction may require finger printing.





Rowan's Law

- ▶ Ontario Law now requires all players, coaches, and trainers to complete a Rowan's Law Acknowledgement.
- ▶ Objective is to Learn how to prevent, identify and manage concussions.
- ▶ Novice - Midget forms were collected with the evaluation jersey handouts.
- ▶ IP and Juvenile need to be submitted to their convenor or emailed to VP Risk and Safety before they go on the ice.
- ▶ Coaches and trainers will need to complete the form as well.





BMHL Suspensions

BMHL adopted the Total Team Management (TTM) reporting system.

- ▶ Your email associated with your Hockey Canada account/Team List will be used for access.
- ▶ Coaches/Managers must now use this system for entering suspensions, tracking games served for suspensions, and recording affiliations.
- ▶ All Misconducts, Game Misconducts, Gross Misconducts and/or Match Penalties in any game (exhibition, league, tournament, playoff) must be entered within 24 hours of the game.
- ▶ **Please remind your players it is WEHL policy to double all BMHL suspensions at all levels.**
- ▶ Players/team officials can appeal the additional games imposed by the wehl, requested through VP Risk and Safety.





HEO Policies

HEO Website - great resource for policies such as outdoor rink usage, on ice helper requirements, concussion return to play, etc.

<http://www.hockeyeasternontario.ca/pages/admin/policies.htm>

Mouth guards

- Mandatory under BMHL policy
- A player may be exempt from wearing a mouth guard only with a medical note.
- This note must be kept by the Team's Trainer, shown to the referee prior to the game, and be on the bench at all times.





Dressing Room Management

- ▶ Players should be supervised at all times following the “Two Deep Method” of supervision recommended by Hockey Canada (two adults present together).
- ▶ People supervising must have completed either “Speak Out” or the “Respect In Sport” for volunteers and have submitted a PRC.
- ▶ **Vaping - HEO policies and City of Ottawa smoke-free regulations include no vaping on all municipal properties.**





Development

Player Development Sessions

- ▶ **Next Generation Hockey** will run skating, puck-handling and shooting development program **Tuesday evenings at Belltown Dome starting Nov. 5th - \$299**
- ▶ 1 hour per training session, 10 total training sessions
- ▶ Players will be assigned their specific training hours based on their relative skill/age to ensure the optimal training experience
- ▶ The 1st session will serve as an initial evaluation and players maybe asked to move groups as their skill dictates
- ▶ Top notch skating dynamics
- ▶ Building confidence in game type situation, Small Area Games
- ▶ <http://nextgeneration-hky.com/WEHL-Specialized-Training>





Development

- ▶ **Goalie Development Clinics**
 - ▶ **Goalie Army Academy will run free goalie sessions for WEHL goalies on Thursday evenings at Belltown Dome starting Nov 7th**





Development



RINKEYE ASSOCIATION SPONSORSHIP

SHOOTING & PUCK HANDLING SESSIONS

Develop player puck skills and control, and shot technique, power and accuracy.

- 1 hour sessions
- 2-3 RinkEye coaches
- Puck handling drills on mini rink
- 6 different shooting lanes
- Optional access to team room for meetings or video sessions

2 COMPLIMENTARY SESSIONS

- Maximum 15 players per session
- Preference is for the association to choose novice or atom teams for the training

ADDITIONAL SESSIONS

- Can be purchased for \$265 each



DRY ICE SKATING DEVELOPMENT

TAUGHT BY WORLD RENOWNED SKATING COACH, MARC POWER OF POWER 456

Unique skating program that includes on-ice and off-ice exercises and plyometrics to improve skating technique, strength, and balance. Designed to improve speed and develop more effective technique.

- 1 hour sessions
- Skating movement analyzed
- Every player is challenged
- Fun "outside the box" creative lessons

\$325 PER TEAM

SKATING TREADMILL

Improve skating stride, speed, and technique with personalized coaching on our state-of-the-art skating treadmill.

- 3 hour session
- 1 hour treadmill per player
- 5 players / hour

\$300 PER TEAM



To register or request more information,
email: info@rinkeye.com





Bench Staff Qualifications - Coaches and On-Ice Helpers

		Police Records Check	Respect in Sport	Gender Identity On-Line Training	Coach 1 (1 day in class course)	Coach 2 (1 day in class course)	Hockey University Online Coach 1/2 course
IP	Head Coach	✓	✓	✓	✓		✓
	Assitant Coach	✓	✓	✓	✓		✓
	On-Ice Helper	✓	✓	✓	✓		✓
Novice	Head Coach	✓	✓	✓	✓		✓
	Assitant Coach	✓	✓	✓			
	On-Ice Helper	✓	✓	✓			
Atom - Midget	Head Coach	✓	✓	✓		✓	✓
	Assitant Coach	✓	✓	✓		✓	✓
	On-Ice Helper	✓	✓	✓		✓	✓





Coaching Equivalencies

1980's	2000's	2014..
Initiation Program	Intro Coach	Coach 1 – Intro Coach
Coach Level 1 and 2	Coach Stream	Coach 2 – Coach Level
Coach Level 3	Intermediate	Development 1
Coach Level 4	Advanced 1	High Performance 1
Coach Level 5	Advanced 2	High Performance 2

<http://www.hockeyeasternontario.ca/pages/coach/coachcert.php>





Bench Staff Qualifications - Trainers

	Police Record Check	HTCP Level 1 - Online Certification	Respect in Sport	Gender Identity On-Line Training
IP	✓	✓	✓	✓
Novice - Midget	✓	✓	✓	✓





New Coaches

Coach and Trainer Qualifications:

- ▶ Need to complete or update required clinics
- ▶ Pre-Approval from VP Development

▶ Process:

1. Go to HEO website: www.hockeysteasternontario.ca/
2. Register for a clinic
3. Submit receipts to clinics email with proof of completion
4. Processed monthly with accountant, takes 2 to 4 weeks to turn around.





Registration Information

- ▶ ~1100+ players registered every year
- ▶ Online registration now closed
- ▶ Still have space, esp. youngest divisions
- ▶ Refer latecomers to website, e-mail:
registration@westendhockey.com





New Registration Arrangement

- ▶ Many registration functions now outsourced
- ▶ Critical improvements for:
 - Availability
 - Response time
 - Business continuity
 - Long-term focus
- ▶ [registration@](#) vs [registrar@](#)
- ▶ May expand role of outsource partner





Process Improvement

- ▶ New refund/rebate process - now online
- ▶ FAQ has cut down on many inquiries
- ▶ Volunteer sign-up form
- ▶ Focus on efficiencies, lasting change
- ▶ Need member input and participation!





Official Team Rosters

- ▶ ALL teams need an official team roster
 - ▶ Ensure proper catchment
 - ▶ Proof of age for division placement
 - ▶ One team per player
 - ▶ Parent and coaching qualifications
- ▶ Required for tournaments
- ▶ Absolutely mandatory, or team stops operating





Team Lists

	Police Record Check	Respect in Sport: Leaders	Understanding Discrimination... Gender Identity / Dressing Room Policy...	Coach 1 – Intro	Hockey U. Online: Coach 1/2	Coach 2: Coach Level
Head Coach IP Levels	✓	✓	✓	✓	✓	
Head Coach Novice	✓	✓	✓		✓	
Head Coach All Other Levels	✓	✓	✓		✓	✓
Assistant Coach IP Levels	✓	✓	✓	✓	✓	
Assistant Coach All Other Levels	✓	✓	✓			





Team Lists

	Police Record Check	Respect in Sport: Leaders	Understanding Discrimination... Gender Identity / Dressing Room Policy...	Hockey Trainer Certification Program (HTCP1)
Manager	✓	✓	R	
Trainer	✓	✓	✓	✓
Treasurer	✓			
<u>Other On-Ice Help</u>	✓	✓	✓	

R denotes Recommended





Team List Template

Template 2019-20 ☆

Insert Format Data Tools Add-ons Help All changes saved in Drive

100% \$ % .0 .00 123 Arial 10 B I S A

	A	B	C	D	E	F	G	H	I	J	K	L
1	Bench Staff Qualifications		Amber denotes REQUIRED			Yellow denotes MAY be required			White denotes OPTIONAL			
2					Mandatory for all Bench Staff				Coaches and Trainer(s)			
3		Name	Date of Birth	Hockey Canada ID*	Ottawa Police Records Check?	Rowan's Law Form Submitted?	Respect in Sport - Activity Leader?	Understanding Discrimination... Gender Identity / Dressing Room Policy	Coaching Certification(s)	Trainer Certification Number (HTCP#)	E-mail Address	NOTES
4	ex: Head Coach	Don Cherry	05-May-1934	1500000806701	Yes	Yes	Yes	Yes	Coach 2	n/a		
5	ex: Manager	Ron Maclean	14-Mar-1960	150012345701	Yes	Yes	Yes	Yes	n/a	n/a		
6	Head Coach	Doug McKenzie	31-Jan-1972	1234567889	Yes	Yes	Yes	No	Coach 1		blah@blah.com	
7	Trainer											
8	Manager											
9	A. Coach											
10	A. Coach											
11												

- ▶ Team list spreadsheet online
- ▶ Requires Google account to edit





Managers & Team Lists

- ▶ Get your manager involved **IMMEDIATELY**
 - Manager meeting coming soon...
- ▶ Begin documenting staff ASAP, so we can help!
- ▶ Lookup tool to check credentials
- ▶ Team list will be submitted to District Registrar for final approval and signature
- ▶ Final approved roster will go to Coach/Manager
- ▶ Possible uses: intra-team comms, player evals





Deadlines

- ▶ Identify all staff by Sept. 30th
- ▶ Submit list template to Registrar by Oct. 13th
- ▶ HEO MINOR Team List Doomsday: Nov. 1st

MINIMUM **5 DAY TURNAROUND** FOR TEAM LISTS

- ▶ Changes to team means a new team list





Useful Websites

www.districthockey.ca

Constitution, Rules, Regulations

www.bmhl.ca

Full BMHL Schedule, where to go to update scores

www.heominor.ca

Tournament search engine

www.hockeyeasternontario.ca

Clinics & Qualifications

www.westendhockey.com

All things WEHL: News, Events, Contact info, etc.





Affiliations

- ▶ Affiliation Rules are changing. Again.
- ▶ Player can only be affiliated with one team at a time
- ▶ Player must be on approved team roster to affiliate
- ▶ *WEHL will only allow affiliations to fill roster*
- ▶ **Must complete affiliation paperwork, get signatures from parents, both coaches, Registrar. (*sigh.)**
- ▶ Must obtain permission of coach before playing an affiliate
- ▶ Coaches should never deny a development opportunity
- ▶ Can only play 10 games for any & all teams as an affiliate
- ▶ Players cannot affiliate when their main team is playing
- ▶ Emergency Goalie Rule - should affiliate a goalie





These Affiliation Rules PENDING...

- ▶ ~~Last year: BMHL will follow the HEO affiliation rules in order to streamline the process.~~
- ▶ Affiliations page on District B website to be updated to reflect HEO interpretation...
- ▶ Affiliation across and up are now permitted for BMHL games (Peewee B can affiliate from Peewee C, Atom A or Atom B, Midget A can affiliate from Midget B, Bantam B or Bantam A)
- ▶ Caveat: C teams can only affiliate from younger C teams (Bantam C can affiliate from Peewee C only)
- ▶ Players affiliated to Golden Knights team NO LONGER ELIGIBLE to be affiliated to a House League team - one or the other!





Volunteerism

- ▶ Most critical aspect of the organization
- ▶ Aiming to improve coordination of volunteers
- ▶ Goals: Make life easier!
 - ▶ Save time with long-term planning
 - ▶ Single point of contact
 - ▶ Remove barriers
 - ▶ Recruit, retain, recognize
- ▶ Can't fix everything overnight
- ▶ Starts with **Volunteer Committee**
 - ▶ Looking for one more member with coaching/bench staff experience





Dulude Room Bookings

- ▶ 2 rooms at Dulude bookable for teams:
 - ▶ **Women in Sport (WIS) small meeting room**
 - ▶ **Mel Baker Hall (MBH) large meeting room**
- ▶ Email Rick Henry secretary@westendhockey.com for room bookings at Dulude only
- ▶ You can book a room for a team function - i.e. team meeting, parents meeting, pizza party, Christmas party etc. - the league will cover the cost of the room
- ▶ **Give enough notice since the City does the scheduling**





Game Sheets

- ▶ Timekeepers are to be supplied by home team
 - ▶ Clock operation and filling out game sheet
- ▶ **Completed Game Sheets:**
 - ▶ **Top Copy - Division mailbox at Dulude**
 - ▶ 2nd Copy - Home Team Coach
 - ▶ 3rd Copy - Away Team Coach
 - ▶ 4th Copy - to be kept if Ref takes a copy for a suspension
- ▶ Blank Game Sheets in mailbox at Dulude (combo lock)
- ▶ **Game Sheet Labels Template (MS Word)**
Available For Download On WEHL Website
(Don't handwrite the names!)





Jerseys and Equipment

- ▶ Manager or Coach to sign out and inspect jersey sets
 - ▶ Sessions will be organized by division before draft dates
 - ▶ Avoid issuing jerseys until after balancing!
 - ▶ Collect deposit cheques for each jersey (post dated to April 2020)
- ▶ Each team will receive 14 WEHL pucks
- ▶ Two pairs of classic socks for all players
- ▶ FA kits and water caddies optional
- ▶ Return within one month of the banquet
- ▶ Equipment Manager - Aaron Hellard
equipment@westendhockey.com
- ▶ Goalie Equip Manager - Mike Moffat
goalieequipment@westendhockey.com





Team/Individual Photo Dates and WEHL Branded Clothing Sale

- ▶ Friday November 1st and Saturday November 2nd at Dulude
- ▶ Free Team photo provided to all players
- ▶ Team signup list will be distributed online
- ▶ Photo pickup and makeup date: TBD
- ▶ Gadar will set up sample clothing that can be ordered and received before Xmas
- ▶ Teams can also order Name Bars from Gadar to add to jerseys





Team Fees & Budget

- ▶ Make tournament fees, extra practice ice, etc. fees optional, no family should have to pay for additional team activities if they don't want to participate
- ▶ Refund any budget surplus directly, don't drain team budget by buying end of year gifts or donating to charity
- ▶ Make team votes private (email or Survey Monkey) not by show of hands
- ▶ Either collect team fees and put them into a community bank account or pay up front then collect. Community bank account authorization from VP Administration





Fair Ice Policy

- ▶ Fair Ice means **equal** ice by position
- ▶ Roll the lines, at all times, in all games, no exceptions
- ▶ Playing ability does not affect playing time
- ▶ By the end of the season all players should have had roughly equal ice time in all different game situations: Power Play, Penalty Kill, end of game, overtime
- ▶ Applies to **all** games (regular season, playoff, exhibition, tournament, elimination, championship)
- ▶ There is **NO** “coaches discretion” rule to play stronger players for the last 2 minutes of **any** game
- ▶ Explain the Fair Ice Policy to all players and parents in your first team meeting





3rd Jersey Policy

Coaches and/or Team Managers are required to advise the WEHL Board of Directors by email of any intention to purchase team jerseys

- ▶ Any WEHL team purchasing an alternate jersey is permitted to purchase a single set of jerseys only. A home set (white) OR away set (dark) but not both.
- ▶ Any WEHL team purchasing third jerseys must do so with team funds as generated by fundraising activities or through team sponsorship
- ▶ Third jerseys may be worn for any exhibition, league or playoff games between a WEHL team and an external team (within or external to District B). They may also be worn during any tournament games, with the exception of any WEHL sponsored tournaments.
- ▶ New Eval Jerseys can be used as 3rd jerseys. Also Atomic jerseys for those in Atom.





Team Volunteer Meeting 2019

Sens Tickets draw

- ▶ 1 Pair of tickets for the pre-season game this Saturday vs Montreal
- ▶ 1 Pair for the regular season game on Thursday Oct. 10th vs St. Louis





Team Volunteer Meeting 2019

Have a great season!

